Canadian Reiki Association Disciplinary Action Policy

Disciplinary Action

1. Complaints and/or concerns received via the Complaints & Concerns email address complaints_concerns@reiki.ca located on the CRA website (https://reiki.ca/about/complaint-procedure/) or by mail to Canadian Reiki Association 24-2350 New Street, Burlington, ON L7R 4P8, will be processed by the President and Vice President of the CRA within three working days of the date the President and/or Vice President received the complaint and/or concern.
2. The complaint and/or concern will be investigated by way of contacting the originator of the email by telephone or if applicable and more efficient, by email. If the complaint or concern is with respect to a registered practitioner or teacher, the practitioner or teacher will be contacted and interviewed.
3. If the complaint or concern does not involve a practitioner or teacher but does involve a procedure or function of the CRA, this will be brought to the attention of the CRA Board. If a change in procedures is required to satisfy the concern or complaint it shall be brought forth and voted on by the Board of Directors.

What action will be taken

1. Upon investigation, if the allegation is without merit, no further action to be taken.
2. Upon investigation, if the allegation is with merit, and concerns any one or more of codes 1 through 6, and/or codes 11 through 18 of the CRA Code of Ethics, a written warning letter will be mailed to the offending member.
3. Upon investigation of a second allegation against the same member, if the allegation has merit, the result will be suspension of Membership with the CRA for a 6 month period and the members name will be added to the "Suspended and Expelled Members List" on the CRA website.
4. Upon investigation, if the allegation has merit and is a breach of codes 7, 8, 9 and/or 10 of the CRA Code of Ethics, or is an allegation reported against any one member for a third time, permanent suspension of membership will result and the members name will be added to the "Suspended and Expelled Members List" on the CRA website.

In addition to the above actions, the CRA will

1. Add the Members name to a list of Suspended or Expelled members maintained on the CRA website.
2. In cases of serious misconduct that represent potential serious risk to the public or practitioners, the information will be reported to the Police or other appropriate official authorities.

The Suspended and Expelled Members List

The Suspended and Expelled Members List is a text online list of all the individual practitioners or teachers that have been Suspended or Expelled from the CRA Membership.

Upon lifting of the 6 month suspension, that Member's name is removed from this list.

**Note: the Suspended and Expelled Members List is listed on the main page of the CRA website under the Practitioners/Teachers tab and it is noted on the new membership application form that the members name would appear on this list if applicable and by signing the application form they are agreeing to this action.*

Digital Signature _____ Date _____

or

Handwritten Signature ————————————————————

Effective immediately newsletter submissions become the property of the C.R.A. for use in their printed and on-line newsletter. The on-line newsletter will be archived and available to the public for viewing. By submitting an article to the C.R.A. for publication, you agree to the article being available to the general public via the C.R.A website for an infinite time frame.

The CRA Board of Directors retains the right to decline membership and is not bound to provide an explanation of their decision.

SCOPE OF PRACTICE

Within Scope of Practice:

Practices listed below are considered within the scope of Reiki practice. Appropriate levels of training and experience in accordance with Educational Guidelines and Membership Criteria and Code of Conduct apply.

- Relaxation
- Meditation
- Reiki principles
- Reiki techniques (for style of Reiki being practiced)
- Reiki symbols (for style of Reiki being practiced)
- Attunements
- Chakra balancing
- Energy clearing

Outside Scope of Practice (not all-inclusive):

These practices stated below as an example, of what is outside of scope of practice and are not included in Reiki practice. Modalities not related to Reiki will not be practiced during the same session and only permitted during a separate appointment and only at the client's explicit consent.

- Counselling
- Diagnosing
- Medical treatment
- Hypnotherapy
- Psychotherapy
- Reflexology
- Massage
- Psychic reading

Membership in the Canadian Reiki Association is Privilege which is an esteemed designation. It means it is not a right for any Canadian Reiki practitioner or teacher to assume they may become a member of the Corporation.

Date: _____

Signature: _____

Handwritten Signature: _____

Code of Conduct

This form must be signed by all members

The Canadian Reiki Association is an autonomous and private body and will not involve itself with the workings of other agencies within Canada. The Corporation reserves the right to investigate, at its discretion, other similar bodies and/or agencies and apprise members on such issues if such studies may contain relevant information. The Corporation may employ outside resources such as legal counsel for definition and clarification as required.

In accepting the terms and expectations of membership in the Canadian Reiki Association, the membership applicant must sign the Code of Conduct and the Code of Ethics before membership will be considered.

1. The member understands that it is a privilege to be a member of the Canadian Reiki Association and has read the Scope of Practice and thoroughly understands what does and does not constitute a Reiki practice as prescribed by the Constitution.
2. The member will not abuse the listing of CRA membership for the purposes of disseminating non-Reiki related issues to the membership.
3. The member will, if she or he believes she would like an issue addressed by the Board of Directors, contact those persons by e-mail or registered letter.
4. The member will not transmit their issues via any social or news media avenues.
5. The member will not malign, or allow to be maligned, the work and authority of the CRA.
6. The member will respect the rights and privileges of membership and will not cause or create false assumptions about any members.
7. The member will, as she or he is able, provide information about the CRA to the public and encourage others to achieve the knowledge and skills so as to become future members.
8. The member will, if asked by a client or any member of the public, clearly explain the obligations of a Reiki practitioner as opposed to those who may practice another modality.
9. The member will, as is possible, encourage and support the goals of the CRA as described in the Mission Statement, and will, as is possible, take part in trade fairs, wellness events and any other public presentation where the practice of Reiki may be forwarded.
10. The member understands that if she or he transgresses the Code of Conduct their membership in the CRA will be permanently withdrawn without a refund of any membership dues.
11. The member understands that if she or he is withdrawn from CRA membership and refuses to acquiesce to the withdrawal, the CRA maintains the right to take legal action against the ex-member, and the ex-member will be fully responsible for all costs.

In signing this document, the member understands that she or he will not be granted membership if they have been withdrawn from any other professional body in Canada or the U.S.

_____ _____ or _____

Digital Signature of Member | Print Name | Handwritten Signature of Member

_____

Date

Canadian Reiki Association Code of Ethics

(Must be signed by ALL Members)

1. The health and well-being of the client/student is the prime consideration of the member.
2. The client is entitled to truth, confidentiality, and the respect of their human dignity.
3. The client has the right to accept or refuse any form of treatment.
4. Members shall not refuse a client on the basis of sex, race, religion, sexual orientation, or political belief. However, notwithstanding this clause, members reserve the right to refuse a client for reasons of personal safety and/or other reasons, which do not contravene the aforementioned item.
5. Members should retain accurate and up-to-date records on their dealings with the client. These records should be maintained in a secure location and must be considered confidential. No information contained within the records should be released without the written consent of the client.
6. Members shall dress in a professional manner conducive to the holistic service being provided and be neat and clean in his/her own personal hygiene.
7. Members shall ensure that their professional conduct is beyond reproach. They shall not take physical, sexual, psychological or financial advantage of the client. They must not interfere in the client's personal affairs.
8. Members shall not practice or teach Reiki if they are in any condition, which compromises the quality of their services, such as inebriation, or if their mental faculties are lessened for any reason whatsoever and they shall never offer liquor to their clients.
9. Members will never ask a client to disrobe and will not allow such action to take place, nor will the member touch the genital area or anal area or the breasts or areola of their client, nor will the client be allowed to touch the practitioner in such a manner.
10. When the client has given permission for “hands on” therapy, members shall use light hand pressure when placing hands on the client’s body. There will never be a need to rub or manipulate of any body part. If the client has not given permission for “hands on” therapy, the member will complete the entire Reiki session with hands above the body at all times.
11. Members shall not refuse or withdraw services without justifiable cause. Such reasons include but are not limited to conflict of interest between the member and the client that jeopardizes the professional relationship or illegal or unjust or fraudulent actions taken or proposed by the client.
12. Members must recognize their limits of competence and must not undertake issues for which they have no training. Members will not claim that Reiki can cure, nor will they diagnose any medical problems or prescribe, nor will they ever advise a client to stop taking medications, unless qualified to do so. When it is in the client's interests, members should refer the client on to another practitioner or organization that has the training appropriate to the client's needs.
13. Members should continually make an effort to improve their knowledge and professional skills. They should also encourage the public to become educated and informed about the practice and teaching of Reiki and about the development of a health-enhancing lifestyle in general.
14. Teaching members should not encourage the practice of Reiki by persons who are not competent or who have insufficient training or certification. They should not grant certificates of attendance or competence to anyone whose skills and/or ethical conduct they have a valid reason to doubt. Teaching members should report any such cases to the CRA.
15. Members are responsible for reporting any member of the CRA who does not respect this code of ethics. This requirement aims to ensure the protection of the public interest and also to protect the good name and professional reputation of the CRA.
16. Members agree that failure to abide by the terms, conditions, and stipulations of this code of ethics **will** leave them subject to action, whether legal or other, by the CRA. Action may include but is not limited to: temporary or permanent suspension of membership, public notification of a member's transgression, and/or suspension of membership, legal action. **In addition, members understand that breaching any or all of code numbers 7, 8, 9 and 10 will result in immediate termination of their membership**.
17. Members acknowledge that a code of ethics cannot cover every case of what is ethical and what is not. Therefore, it is understood that members must behave in accordance with the ethical standards of the province and country in which they reside.
18. It is understood that the CRA is hereby saved harmless from liability of any kind whatsoever for the actions or lack thereof of its Registered Practitioners and/or Registered Teachers in fulfillment of their association membership.

I have completed the CRA Membership Application form accurately and honestly and I agree to abide by the CRA Code of Ethics listed on this form. I understand it is my responsibility to abide by any local or Provincial laws and rules, if any, regarding Reiki as well as any other complimentary integrative modality that I practice. I have no knowledge of any incident, suit, pending claim or license revocations or ethics hearing violation against me. I have never been the subject of any investigation in connection with any sexual misconduct or act, molestation or assault. I attest that no issued documentation for licensing, certification or registration has been revoked and no disciplinary action is pending against me in relation to my trade’s specialty. I attest that I have completed all of the required training and certification for Reiki and the integrative modalities I have listed on this application and that I practice. I understand my signature is considered legal and binding and that it verifies I have completed this form completely and honestly.

Name: Handwritten Signature - Dated -

The CRA Board of Directors reserves the right to refuse any application for membership and is not bound to provide any explanation Revised January 9, 2018